

Conditions offered by Assembled Gala

1. This Licence will only permit Licensable activities to take place between Wednesday to Sunday (inclusive) between the hours of 12:00 – 21:00, between May 19th and September 19th.
2. An exception to the above will permit Licensable activities to take between the hours of 12:00 – 21:00 on any Bank Holiday Mondays falling within this time period.
3. Licensable activities and the consumption of alcohol at the premises shall only be provided ancillary to the primary use of the park as a public green space.
4. Non-intoxicating beverages, including free drinking water, shall be available to patrons throughout the permitted hours for the sale or supply of alcohol.
5. In relation to the sale of alcohol, a Challenge 25 policy will be in operation at all times and only approved ID will be accepted: Passport, Photo Driving Licence, Prove It Card with PASS hologram, Military ID Card.
6. A site-specific Safety Management Plan (SMP) will be developed and shared with the Licensing Authority and SAG.
7. The SMP will include details on subjects such as: Risk Assessments, Site Plan, Fire Risk Assessment, Security Management Plan, Alcohol Management Plan, Adverse Weather Plan, Crisis Communication Plan, Sanitation Plan, Child Welfare/Vulnerable Persons Policy. This document (and appendices) will be 'living' documents which will be reviewed and revised as necessary.
8. Key members of personnel on site will be provided with two-way radios to facilitate communications. This will include as a minimum the DPS, General Manager and all SIA staff on duty whilst the Premises are operating.

9. A reputable and experienced SIA licensed security and stewarding company will be appointed to ensure public safety and to prevent crime and disorder.
10. The SMP Security Management Plan will outline the number, position and roles of the Security and Stewarding staff working at the event.
11. SIA staffing requirements will be Risk Assessed on a day to day basis and arrangements will be made the evening before for the following day as to any required increase in the SIA staff numbers for the following day
12. All SIA staff shall wear high visibility tabards or jackets at all times with the word Security clearly displayed. When they are on duty they shall have their SIA licences on display at all times
13. There shall be a dedicated Personal Licence Holder on duty at all times the premises are operational, who shall be conversant with the requirements and responsibilities for the sale of alcohol.
14. The Designated Premises Supervisor shall close bars serving alcohol in the event of any serious breach of the licensing objectives or if so requested by an authorised licensing officer
15. The Dedicated Premises Supervisor shall ensure that nobody under the age of 18 is employed to sell alcohol
16. Staff training in relation to the sale of alcohol will be undertaken and a record of the training will be made available on request to an authorised officer of the Local Authority Licensing Team, Trading Standards or the Police.
17. All staff working at the event will be trained in relation to drug awareness and will be informed of the procedures to follow in the event that they suspect drug use is taking place in the vicinity of the Premises
18. All drinks shall be sold in either opened cans, PET containers or decanted into polycarbonate vessels. No glass will be sold over the bar. Glass bottles will be retained behind bars for disposal.

19. An Incident and Refusal Log shall be kept at the premises, and made available on request to an authorised officer of the Local Authority Licensing Team, Trading Standards or the Police. It must be completed within 24 hours of the incident and will record the following:

- a. (a) All crimes reported to the venue
 - b. (b) All ejections of patrons
 - c. (c) Any complaints received concerning crime and disorder
 - d. (d) Any incidents of disorder
 - e. (e) Any refusal of the sale of alcohol
 - f. (f) Any visit by a relevant authority or emergency service
20. All instances of crime and disorder shall be reported to the police

21. The premises will fully accord with both HSE guidance and also Fire Safety measures – a site-specific Risk Assessment and Fire Risk Assessment will be undertaken and implemented.

22. The PLH shall carry out a suitable and sufficient risk assessment, as well as use current industry guidance to determine the level of first aid provision for the event.

23. The appropriate type and number of firefighting equipment shall be provided throughout the premises. Locations and numbers will be specified in the ESMP.

24. Suitable and sufficient supplies of First Aid equipment and materials must be available on the Premises at all times.

25. A direct telephone number for the manager at the premises shall be publicly available at all times licensable activities are taking place at the premises. This telephone number is to be made available to residents and businesses in the vicinity.

26. An appropriate number of portable toilets will be positioned on site and will be regularly serviced by suitably licenced waste carrier operatives. The number and location will be detailed in the SMP.

27. The PLH shall have in place an arrangement (contract) with a reputable Waste Management Company to manage the premises and externally affected areas for the duration of the Licence.

28. Music shall not emanate from the premises so as to cause nuisance to nearby properties.

29. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises which gives rise to a nuisance, including the setting up and breaking down of an event.

30. No waste or recyclable materials, including bottles (bottling out), shall be moved, removed from or placed in outside areas between 21:30 and 08:00 hours on the following day.

31. Prominent, clear and legible notices must be displayed, requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

32. In relation to the sale of alcohol, a Challenge 25 policy will be in operation at all times and only approved ID will be accepted: Passport, Photo Driving Licence, Prove It Card with PASS hologram, Military ID Card.

33. Challenge 25 signage will be on display at all alcohol service points.

34. A Child Welfare and Vulnerable Person procedure will be in place and will be detailed in the SMP.

35. The DPS must record any refusals of alcohol to young people in the Incident and Refusal Log. The Log shall be checked and where necessary updated and signed weekly by the DPS. The refusals log shall be made available for inspection by the Licensing Team, Police or Trading Standards.